

**Schenectady County Community College
Begley Library & Instructional Technology Center**

How to Find Information on Study Skills & Report Writing



I. BOOKS TO HELP IMPROVE YOUR STUDY SKILLS

The following list of books is useful for helping with study skills.

| <u>Call Number</u> | <u>Title</u> |
|------------------------------|--|
| LB 1049.C5816 1990 | <i>How to Improve Your Study Skills</i> |
| LB 1049.C65 1991 | <i>What You Need to Know About Developing Study Skills, Taking Notes & Tests</i> |
| LB 1049.F735 2000 | <i>Get Organized</i> |
| LB 1049.F74 2000 | <i>How to Study</i> |
| LB 2343.C323 1997 | <i>The Power to Learn: helping yourself to college success</i> |
| RESERVE LB2343.32 .S556 2003 | <i>The adult student's guide to survival & success /</i> |
| LB2395 .B317 2005 | <i>College success guide : top 12 secrets for student success /</i> |
| LB 2395 .K61993 | <i>How to Study: suggestions for high school & college students</i> |
| LB 2395.P69 2000 | <i>Practical Approaches to Using Learning Styles in Higher Education</i> |
| LB 2395.T845 2002 | <i>How to Study: a short introduction</i> |

II. BOOKS TO HELP IMPROVE THE WRITING OF REPORTS

The following list of books is useful for helping with written reports.

| <u>Call Number</u> | <u>Title</u> |
|------------------------|--|
| REF PE 1628.W5631 2005 | <i>Webster's New Explorer Dictionary and Thesaurus</i> |
| LB 1047.3.F796 2000 | <i>Improve Your Writing</i> |

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|-------------------|--|
| LB 2369.B38 2000 | <i>The Research Project: how to write it</i> |
| LB 2369.G53 2003 | <i>MLA Handbook for Writers of Research Papers</i> |
| LB 2369.S74 1999 | <i>Real A+ College Term Papers</i> |
| PE 1048.W589 2004 | <i>Sin boldly: Dr. Dave's guide to writing the college paper</i> |
| PE 1112.S748 2004 | <i>Grammatically Correct: the writer's essential guide to punctuation, spelling, style, sage and grammar</i> |
| PE 1404.C346 2002 | <i>Rehearsing New Roles: how college students develop as writers</i> |
| PE 1408.R775 2004 | <i>The Little Red Writing Book: 20 powerful principles of structure, style, & readability</i> |
| PE 1408.S68 2004 | <i>Writing Clearly: a self teaching guide</i> |
| PE 1413.L37 2004 | <i>The Easy Essay Handbook: a writing guide for today's students</i> |

III. PERIODICALS: ELECTRONIC DATABASES

Electronic databases may be used to find citations, abstracts and full-text articles in journals and newspapers. The following databases would be useful for searching topics on study skills, grammar, and report writing.

Academic Search Premier (EBSCO)
ArticleFirst (OCLC)
Education Research Complete (EBSCO)

IV. PERIODICALS: PRINTED RESOURCES IN BEGLEY LIBRARY

Begley Library subscribes to *Writer*. Other periodicals may be found by looking in the library's printed periodical list under the subject "Literature."

V. INTERNET

Many resources for study skills and report writing can be found on the Internet. Some good sites are as follows:

Study Skills

Study Guides and Strategies

<http://www.studygs.net/>

Study Skills from the Augustine Club

<http://www.columbia.edu/cu/augustine/study/>

Study Skills Library California Polytechnic State University

<http://www.sas.calpoly.edu/asc/ssl.html>

Study Skills Self Help Information

<http://www.ucc.vt.edu/stdysk/stdyhlp.html>

Report Writing

Dartmouth Writing Program

<http://www.dartmouth.edu/~writing/materials/student/toc.shtml>

Great Books Online

<http://www.bartleby.com/reference/>

Guide to Grammar and Writing

<http://grammar.ccc.commnet.edu/grammar/>

Internet Public Library for Teens

<http://www.ipl.org/div/aplus/>

Literacy Education Online

<http://leo.stcloudstate.edu/catalogue.html>

Nuts and Bolts of College Writing

<http://www.nutsandboltsguide.com/>

Online Writing Lab

<http://owl.english.purdue.edu/handouts/>

Paradigm Online Writing Assistant

<http://www.powa.org/>

Research Guide for Students

<http://www.aresearchguide.com/>

The Library homepage has a link to Style Guides. This page provides information on how to prepare a works cited list using MLA Style Guide, APA Style Guide, and Style Guide Links.

Printed copies of Style Guides for MLA and APA are located in the rotating rack of library informational handouts located behind the reference desk.

VI. MEDIA COLLECTION

VIDEO LB2395 .S82 1999

Study secrets of successful students

VIDEO LB2395 .C66 1995

College success skills all you really need to know. It's not a memory trick, it really works

VIDEO QA11 .L43 1995

Learning to learn

VIDEO LB1059 .L43 1992

Learning to learn proven strategies for student and workforce success

VIDEO LB2395 .W47 1988

Where there's a will there's an-- A how to get better grades in college.

VII. LIBRARIANS

Reference Librarians are glad to assist you in locating materials or in the use of the catalog, indexes or Internet. Please feel free to ask for help at the Reference Desk! You may also email or chat live with a librarian via the Begley Library website at <http://www.sunysccc.edu/library>. Select the link labeled **Ask a Librarian**.



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